**St. Stephen the Martyr** Anglican Church Serving Current River and area

## Cheque Requisition Form Staple the receipt to this form

| CR | 23 | - |  |
|----|----|---|--|
|    |    |   |  |

| Description                         | Quantity              | Quantity Unit Price   |            | Amount |  |  |  |
|-------------------------------------|-----------------------|-----------------------|------------|--------|--|--|--|
|                                     |                       |                       |            |        |  |  |  |
|                                     |                       |                       |            |        |  |  |  |
|                                     |                       |                       |            |        |  |  |  |
|                                     |                       |                       |            |        |  |  |  |
|                                     |                       |                       |            |        |  |  |  |
|                                     |                       |                       |            |        |  |  |  |
|                                     |                       |                       |            |        |  |  |  |
|                                     |                       |                       |            |        |  |  |  |
|                                     |                       | Sub-                  | Total      |        |  |  |  |
| What is the purchase for?           |                       |                       | HST        |        |  |  |  |
| What is the parchase for .          |                       |                       | Total      |        |  |  |  |
|                                     |                       |                       | i Otai     |        |  |  |  |
| Ohanna da Bardard I ira             |                       |                       |            |        |  |  |  |
| Charge to Budget Line               |                       |                       |            |        |  |  |  |
| (ex. Sunday School, Altar Guild)    |                       |                       |            |        |  |  |  |
| <del></del>                         | Cheque Distr          |                       |            |        |  |  |  |
|                                     |                       |                       |            |        |  |  |  |
| Requested by                        | 1. Give cheque to: or |                       |            |        |  |  |  |
|                                     | 2. Mail to            |                       |            |        |  |  |  |
| Date:                               | Name:                 |                       |            |        |  |  |  |
|                                     | Mailing Address:      |                       |            |        |  |  |  |
|                                     | City:                 |                       |            |        |  |  |  |
|                                     | Postal Code:          |                       |            |        |  |  |  |
|                                     | <u> </u>              |                       |            |        |  |  |  |
| Approval by Pastor or Church Warden |                       |                       |            |        |  |  |  |
|                                     |                       |                       |            |        |  |  |  |
| Approved by:                        | For Treasure          | r's Use               |            |        |  |  |  |
|                                     | Charge to             | Charge to Budget Line |            |        |  |  |  |
| Date:                               |                       | _                     |            |        |  |  |  |
|                                     |                       |                       | Date issue | ed:    |  |  |  |
|                                     | 30443 //              |                       | 1004       |        |  |  |  |